

ILLINOIS ASSOCIATION OF CODE ENFORCEMENT  
IACE BOARD OF DIRECTORS MEETING MINUTES

MEETING DATE: June 16, 2010

MEETING LOCATION: Batavia, IL

MEETING TIME: 10:00 AM

**Meeting called to order:** 10:10 AM

**Roll Call: Present:** Bill Donovan, Kelly Anbach, Debbie Carrion, Brandon Allen, Frank Bertolami, Rhonda Klecz, and Bob Roels. **Absent:** Betty Melligan, Brandon Allen, and Terry Matusek

**Approval of Minutes:** Tabled until next Board Meeting since the May minutes were not distributed to all board members.

**Changes/Additions to the agenda:** None

**Announcements/Communications:** None

### **Officer's Reports**

**President: Bill Donovan:** none

**1<sup>st</sup> Vice President: Bob Roels:** none

**2<sup>nd</sup> Vice President: Brandon Allen:** Brandon stated that the flyer for the July educational conference was posted on the IACE website. He also indicated that the activity on the website message board remains low but that no span was getting posted.

**3<sup>rd</sup> Vice President: Rhonda Klecz:** Rhonda stated that she was continuing to work on the September meeting. She also made a request that the President emphasize the affordability and quality of IACE quarterly membership training programs especially given the budget constraints many in public service are faced with.

**Treasurer: Debbie Carrion:** Debbie announced the current account balances: Savings: \$- Checking: \$-. These are the current numbers with no outstanding bills.

**Sergeant-at-Arms: Kelly Anbach:** Kelly stated that a job posting had been on the website for a considerable amount of time. Brandon stated that he request that the agency / company submitting the position postings notify him when the vacancies are filled. It was then decided that the postings will be removed after the application deadlines had past. Kelly also proposed setting up a facebook account for the organization. After a short discussion the board agreed that this was a good marketing idea and Kelly & Brandon will work to establish an account before the September membership meeting.

**Secretary: Betty Melligan:** Absent

**Past President: Terry Matusek:** Absent

**Newsletter Editor: Frank Bertolami:** No report

### **Old Business:**

**July Meeting Food:** Kelly Anbach obtained a menu from the Elgin Community College Fox Valley University & Business Center. Menu options for the July conference were discussed with an emphasis on selecting a meal or meal type that could be served expeditiously. Kelly was charged with working with ECC on a meal choice. Bob Roels stated that approximately 50 registrations for the July meeting had been received and that he sent the meeting announcement to the Illinois Environmental Health Association membership.

**Board Elections:** President Donovan stated the Sergeant-at-Arms is the chairperson of the nominating committee. Most of the current board members intend on running for positions in December and Rhonda Klecz said she was approached by three IACE members that are also interested in running for board positions. Rhonda also asked if the three interested individuals could attend a board meeting. President Donovan said they were welcome to attend the August executive board meeting. Finally, profiles for all the candidates will hopefully be posted in the September issue of the newsletter.

**Membership:** Bob Roels stated that the current membership is at approximately 150 with several from communities that are new to IACE.

### **New Business:**

**ICC Filing:** President Donovan received an e-mail from Laura Scott of ICC stating the IACE failed to file as an ICC chapter. Chapter status is necessary for the organization to continue to award CEU's to members that attended IACE sponsored training. Therefore, President Donovan said he would contact Ms. Scott and complete the necessary paperwork immediately.

**July Breakfast:** Bob Roels proposed inviting the July meeting speakers to the board meeting breakfast. The executive board agreed that this would be a good gesture and Bob said he would relay the invitation.

**Future Membership Meetings:** Rhonda Klecz spoke to a state representative that was will to speak briefly at a future membership meeting about the state legislature.

**AACE Position:** Bob Roels said that his position on the AACE education subcommittee was open to anyone interested.

**Set Next Meeting:** The next Executive Board meeting was set for 7:30 AM at Colonial Ice Cream in Elgin.

**Adjournment:** Motion by Kelly Anbach, seconded by Debbie Carrion, to adjourn the IACE Board meeting. Meeting adjourned at 10:55 AM.

ILLINOIS ASSOCIATION OF CODE ENFORCEMENT  
IACE BOARD OF DIRECTORS MEETING MINUTES

MEETING DATE: May 19, 2010

MEETING LOCATION: Streamwood, Illinois

MEETING TIME: 10:00 a.m.

**Meeting called to order:** 9:58 a.m.

**Roll Call: Present:** Bill Donovan, Kelly Anbach, Rhonda Klecz, Debbie Carrion, Brandon Allen, Betty Melligan, Frank Bertolami, **Absent:** Bob Roels, Terry Matusek

**Approval of Minutes:** Motion was made by Rhonda Klecz, seconded by Kelly Anbach to approve the minutes from the April 14, 2010 Board Meeting. Minutes approved unanimously.

**Changes/Additions to the agenda:** None

**Announcements/Communications:** President Donovan received another letter from Alex Olszowy to support him for the ICC Board.

### **Officer's Reports**

**President: Bill Donovan:** No Report

**1<sup>st</sup> Vice President: Bob Roels:** Absent

**2<sup>nd</sup> Vice President: Brandon Allen:** Brandon gave the board an update on the website and mentioned that there was no more activity on the site at this time. Brandon also mentioned that he will post on the message board FAQ.

**3<sup>rd</sup> Vice President: Rhonda Klecz:** No Report

**Treasurer: Debbie Carrion:** Debbie informed the board that the ECC bills have been paid. Totals reported were savings is \$- and checking is \$-.

**Sergeant-at-Arms: Kelly Anbach:** Kelly reported that she observed only one posting on the message board since Brandon went over the website with the membership. She noted she was disappointed that there was not more activity. Board discussion developed and it was noted that postings on the message board may be low due to some municipalities denying access to the internet.

**Secretary: Betty Melligan:** No Report

**News letter Editor: Frank Bertolami:** Frank mentioned that if anyone has anything for the news letter to send it to him.

**Past President: Absent**

## **Old Business:**

**July meeting (expanded notice):** President Donovan noted that he thinks we should really push the July meeting on the Foreclosure Summit. President Donovan also noted that information for the July meeting is also being sent out to other groups.

**April Meeting Review:** A few board members conveyed it was not one of ECC's better lunches. It was brought up that maybe we should see if we can have an entrée choice. It was mentioned that years ago when we booked ECC for the meetings we use to get to pick the entrée. President Donovan conveyed to the board if someone would like to take the task on they could do so. President Donovan mentioned he heard positive feedback from members about the speaker and Rhonda Klecz informed the board that the results from the survey conveyed that the members would've liked the speaker to demonstrate more. Rhonda also mentioned to the board that she spoke with Dick Young for the September meeting and he will be speaking about mold, lead, illegal dumping, etc.

## **New Business:**

**Board Elections:** President Donovan went over the nominating committee and that the Sergeant-at-Arms will chair the elections. Bill will also mention at the membership meeting about elections and them being open to the membership if anyone was interested. President Donovan informed the board that he will not be running for the board again. Rhonda Klecz stated that she will be running again, Kelly Anbach stated she will be running again, Brandon Allen stated he is not sure at this time, Frank Bertolami stated he will keep doing the news letter, Debbie Carrion stated she is not sure at this time, Betty Melligan stated she is not sure at this time, Bob Roels was absent at the time of the discussion but showed up after the meeting was over and stated he is not sure at this time. President Donovan recommended Rhonda Klecz to run for President and informed the rest of the board that they will need to decide by the next meeting if they will be running.

**Membership:** President Donovan noted that BOCA memberships are down and building departments are being farmed out for some municipalities. IACE memberships are doing good and holding their own.

**Not For Profit Filing:** President Donovan noted he received a letter from the State about IACE being past due for their filing. Bill went on their website to verify status and filed on line. Additional fees were charged for filing on line.

**Set Next meeting Date:** June 16, 2010 Batavia, Illinois

**Adjournment:** Motion by Kelly Anbach, seconded by Rhonda Klecz, to adjourn the IACE Board meeting. Meeting adjourned at 10:45 a.m.