

ILLINOIS ASSOCIATION OF CODE ENFORCEMENT  
BUSINESS MEETING MINUTES  
MEETING DATE: March 17, 2016  
MEETING LOCATION: Phone Conference  
MEETING TIME: 8:00 a.m.

**Meeting called to order:** 8:03 a.m.

**Roll Call: Present:** Marc Mylott, Kelvin Beene, Frank Bertolami, Rhonda Klecz and David Koski. Sue DuChesne arrived at 8:11 am; Dan Peterson arrived at 8:20am

**Approval of Minutes:** Motion was made by 1<sup>st</sup> Vice-President Beene to approve the minutes from the January 27, 2016 Business Meeting, seconded by Sergeant-At-Arms Koski. Motion passed. Motion was made by 1<sup>st</sup> Vice-President Beene to approve the minutes from the February 18, 2016 Business Meeting, seconded by Sergeant-At-Arms Koski. Motion passed.

**Changes/Additions to the agenda:** None

**Announcements/Communications:** None

**Officer's Reports:**

**President Marc Mylott:** No report

**1<sup>st</sup> Vice President Kelvin Beene:** Clarified that he is a trainer and that he would not charge IACE for his services as a trainer.

**2<sup>nd</sup> Vice President Dan Peterson:** UW Madison was very appreciative to IACE and that coming to Chicago for conduct training was worth it to them. Participation was much more than they expected.

**3<sup>rd</sup> Vice President Frank Bertolami:** Frank mentioned that he is looking to tap into the membership list of the Environmental Health Association. IACE does not have a lot of members that belong to that organization. Frank is putting together an email to be sent out. Frank mentioned that he would have Marc look at the email prior to sending it out. There was discussion about IACE traveling down to Southern Illinois to present some training. Rhonda mentioned that ICCA training is being held the 3<sup>rd</sup> week in September 2016 in Bloomington. She also mentioned that there is not much Property Maintenance training being offered to our colleagues down in southern Illinois. The location is in Bloomington, IL at the Fox Creek club house. The location is available for IACE to hold a training session. There was also discussion about conducting some training in Wisconsin. Kelvin & Dan mentioned the IACE has a lot of training resources that we can tap into on the Board and within the IACE membership. Rhonda mentioned that future discussion could be had about paying for the trainer's accommodation, food and travel for training that the Board or membership does. There was also discussion about combining the class fee with membership when we conduct these types of training. Essentially new members would sign up for the class and receive the rest of the year as a member for one low cost. That would be a great way to boost membership.

**Treasurer Rhonda Klecz:** Checking/Savings account balance of \$22,529.90. President Mylott requested information on how much other organizations have in reserve.

**Sergeant-At-Arms David Koski:** No report

**Secretary Sue DuChesne:** Presented Bill Donovan's, Village of Round Lake, request for IACE's membership list to organize an independent motorcycle ride.

### **Old Business**

**Results of Membership Polls:** Training Venues and Future Training Topics were sent as attachments.

1<sup>st</sup> Vice President Beene left the meeting at 8:54am

**Requests for IACE Position on Legislative Issues/Bills:** will be carried over to next agenda. An outline needs to be made on what the Board would accept and that the Board reserves the right to refuse.

**ICC & Building Safety Month Proclamation:** 2<sup>nd</sup> Vice President Peterson motioned to send ICC the redline copy of the Proclamation, seconded by Treasurer Klecz. Motion passed.

### **2016 Education Schedule Tentative:**

**April 6, 2016:** Sergeant-At-Arms Koski and Treasurer Klecz confirmed the Speakers. Sergeant-At-Arms Koski will be picking up the breakfast items before the meeting. Mexican food will be served for lunch. President Mylott will ask membership for questions for the Speakers.

**July 13, 2016:** 2<sup>nd</sup> Vice President Peterson requested Attorney Linda Pieczynski to address the following: Zoning Case in Gilberts for signage; a case in Ohio; a Landlord/Tenant case in Evanston; the Peoria case where the inspector did not tell his Superiors about a hoarding house and they found out when it aired on "Buried Alive"; Religious land use and Limit Zoning from Hazelcrest.

2<sup>nd</sup> Vice President Peterson left at 9:15am.

**September 14, 2016:** President Mylott will teach Zoning 101 and Treasurer Klecz will look for Diversity Training.

**December 7, 2016:** Suggestion was made to do a breakout session for Managers/Supervisors over lunch.

### **New Business**

**UW:** credited us with the successful 4 days of training and would like to do it again in the future. Half of the attendees took advantage of the discount.

**SBOC Code Day:** Secretary DuChesne informed the Board that SBOC donated \$1,000.00 to IACE. A suggestion was made to donate some money back to SBOC at their summer picnic.

**Training Venues:** The surveys did not convey that membership wanted to hold meetings at different places. A suggestion was made to host just the December meeting at ECC. Costs include Speaker fees range from \$500.00 - \$1,000.00, \$495 to rent the room, \$2.00 per person for coffee, Lunch is \$16.00 - \$17.00 with spending \$22.00 for the December Christmas Lunch. President Mylott informed us that \$1,000.00 - \$1,500.00 is saved per event. 3<sup>rd</sup> Vice President Bertolami and Treasurer Klecz will check into ECC for December.

**Outstanding Invoices:** President Mylott motioned to approve the Treasurer's report and pay the outstanding invoices attached, seconded by 3<sup>rd</sup> Vice President Bertolami. Motion passed.

Sponsor and/or Advertising the IACE Weekly Wrap-Up, Website, Charge for Non-members to Post Job Ads, Accept Credit Card Payments, and Gas Cap Door Magnet Tshotchke, will be carried over to the next agenda.

3<sup>rd</sup> Vice President Bertolami left the meeting at 9:39am.

**Member/Public Comment:** None.

**Set Next Meeting:** April 6, 2016 at 8:00 a.m. at the Centre of Elgin.

**Adjournment:** Motion was made by President Mylott to adjourn the meeting, seconded by Treasurer Klecz. Motion passed and the meeting adjourned at 9:41a.m.